



**CREATIVE MANAGEMENT COMPANY**

## Automatic Payment Service

Please complete and sign this auto-draft application and return with a voided check. You may return the application as follows:

- via regular mail to 8323 S.W. Freeway, #330, Houston, TX 77074
- via facsimile to 713.772.8655
- via email to [cdouglas@cmctx.com](mailto:cdouglas@cmctx.com)

As long as the application is received by the 30<sup>th</sup> day of the preceding month, your draft will start on the 5<sup>th</sup> day of the following month, unless a different month is requested. The date of the draft cannot be changed from the 5<sup>th</sup> day of the month. (It is your obligation to be certain that there are sufficient funds in your account by the 5<sup>th</sup> day of each month when the fees are deducted. You are responsible for any bank charges that may arise, if your account does not have sufficient funds or for any other reason).

Owner's Name: \_\_\_\_\_

Association Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

12-digit HOA Acct. Number: \_\_\_\_\_

Month to Start Draft: \_\_\_\_\_

Name on Check:  
(if different) \_\_\_\_\_

Financial Institution: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

By completing this application and remitting it with a VOIDED blank check to our office, I am authorizing the homeowners association by and through their managing agent, Creative Management Company, to initiate automatic direct debit from my bank account for the amount of the recurring monthly charges. The draft will continue until terminated in writing by either Creative Management Company or me.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature